

MARYLAND HEALTH AND HIGHER EDUCATIONAL FACILITIES AUTHORITY

A public meeting of the Maryland Health and Higher Educational Facilities Authority was convened at 10:00 a.m., Tuesday, June 4, 2019 on the 26th floor of the World Trade Center, 401 East Pratt Street, Baltimore, Maryland, with Ms. Sheila K. Riggs, Vice Chairman, presiding.

Present: Sheila K. Riggs, Vice Chairman
Catherine Ashley-Cotleur, Member
James P. Daly, Jr., Member
Richard Lerner, Member
Frederick W. Meier, Jr., Member
Bonnie Phipps, Member
W. Daniel White, Member
Bernadette Benik, Chief Deputy Treasurer, Designee
of Treasurer

Annette Anselmi, Executive Director
John Bennett, Chief Financial Officer
Elizabeth A. McKennon, Bond Counsel
David W. Gregory, Bond Counsel
William Taylor IV, Bond Counsel
Errol Brick, Financial Advisor
Alford Evans, Financial Advisor

Absent: Nancy K. Kopp, Ex-officio
Arnold Williams, Chairman

Special Guests: Barlow T. Savidge

The Vice Chairman opened the meeting by expressing the Authority's appreciation for Annette Anselmi's years of service and welcomed Barlow T. Savidge, as the incoming Executive Director.

APPROVAL OF MINUTES

The minutes of the May 7, 2019 regular meeting of the Authority were approved.

RESOLUTION APPOINTING EXECUTIVE DIRECTOR AND DIRECTOR OF SPECIAL PROJECTS OF THE AUTHORITY AND CONFIRMING OTHER OFFICERS OF THE AUTHORITY

A resolution was presented to appoint Barlow T. Savidge to the position of Executive Director of the Authority; to create the position of Director of Special Projects and to appoint Annette Anselmi to the position of Director of Special Projects, all effective July 1, 2019.

Following discussion, the Authority, on motion by Mr. Meier, seconded by Ms. Ashley-Cotleur, adopted the resolution (Affirmative – Riggs, Ashley-Cotleur, Daly, Lerner, Meier, Phipps and Benik; Negative – none; Abstain – none).

RESOLUTION
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RECITALS

Section 10-309 of the Maryland Health and Higher Educational Facilities Authority Act, Sections 10-301 through 10-356 of the Economic Development Article of the Annotated Code of Maryland (the “Act”), and Section 4 of the By-Laws of the Authority (the “By-Laws”) provide that, subject to the approval of the Governor of the State of Maryland (the “Governor”), Maryland Health and Higher Educational Facilities Authority (the “Authority”) shall appoint an Executive Director. With the approval of the Governor, the Authority has determined to appoint Barlow T. Savidge the Executive Director of the Authority, commencing July 1, 2019.

Section 10-311 of the Act and Section 8 of the By-Laws provides for the appointment by the Authority from time to time of Administrative Officers. The Authority now desires to appoint Annette Anselmi as the Director of Special Projects, commencing July 1, 2019.

NOW, THEREFORE, BE IT RESOLVED BY MARYLAND HEALTH AND
HIGHER EDUCATIONAL FACILITIES AUTHORITY THAT:

1. Barlow T. Savidge is hereby appointed to the position of Executive Director of the Authority, effective July 1, 2019.
2. The position of Director of Special Projects is hereby created. Annette Anselmi is hereby appointed to the position of Director of Special Projects, effective July 1, 2019.
3. The Director of Special Projects is hereby authorized to perform any act or duty that may be performed by an Administrative Officer of the Authority under any resolution, any bond resolution or any indenture of the Authority, including (without limitation) the execution of any bond, obligation, evidence of indebtedness, certificate, deed, license, mortgage or agreement authorized to be executed on behalf of the Authority by an Administrative Officer. The Director of Special Projects shall have such duties as shall be directed by the Chairman of the Authority or prescribed by resolution of the Authority from time to time.
4. The position of Accounting and Compliance Officer of the Authority is hereby redesignated “Chief Financial Officer”. The Chief Financial Officer shall be an Administrative Officer of the Authority. The Authority hereby ratifies and confirms the authority of the Chief Financial Officer to perform any act or duty that may be performed by the Assistant Director of the Authority under any resolution, bond resolution, trust agreement or other agreement of the Authority, including (without limitation) the execution of any bond, obligation, evidence of indebtedness, certificate, deed, license, mortgage or agreement authorized to be executed on

behalf of the Authority and the execution of any requisition, certificate, order or other document or instrument required or permitted thereby.

5. Effective July 1, 2019, the officers of the Authority are restated as follows:

Executive Director:	Barlow T. Savidge
Director of Special Projects:	Annette Anselmi
Chief Financial Officer:	John Bennett
Administrative Officers:	Lena Prince
	Mary Jane Lupus
	Kathy Rech

UNION HOSPITAL OF CECIL COUNTY – APRIL 30, 2019 PERFORMANCE UPDATE

Ms. Anselmi provided an update on the financial performance of Union Hospital of Cecil County for the period ended April 30, 2019, noting that the Hospital continues to meet its financial covenants for fiscal year 2019 though it continues to struggle operationally.

COMMUNITY OUTREACH INITIATIVES – UPDATE

Ms. Anselmi provided an update on recent meetings with relevant community outreach organizations and executives thereof. Ms. Ashley-Cotleur added that the committee would be meeting shortly to review and discuss recommended guidelines for the program. In response to a question as to whether the activities envisioned by this initiative are allowed by the Authority's statute, Ms. McKennon confirmed that they are allowed.

APPROVAL OF ADMINISTRATIVE FEE WAIVER FOR FY2020 – REVIEW OF FY2020 OPERATING AND CAPITAL BUDGETS

Ms. Anselmi discussed the projected FY 2019 financial results and presented the FY 2020 general operating and capital budgets. Ms. Anselmi concluded her remarks by noting that the Authority's budget is based upon the continuation of the 75% annual administrative fee waiver for financings in place prior to FY 2008 and the 70% annual administrative fee waiver for financings completed thereafter, with a minimum fee of \$700.

Following discussion, the Authority, on motion by Mr. Meier, seconded by Ms. Ashley-Cotleur, adopted the FY 2020 General Operating Fund Budget as presented by the Executive Director and approved the 75% annual administrative fee waiver for financings existing prior to FY 2008 and the 70% annual administrative fee waiver for financings completed thereafter, with a minimum fee of \$700 (Affirmative – Riggs, Ashley-Cotleur, Daly, Lerner, Meier, Phipps and Benik; Negative – none; Abstain – none).

FINANCIAL ADVISOR'S REPORT

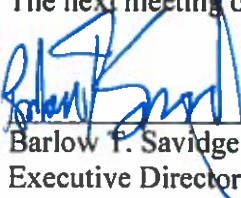
Mr. Evans provided reports on: Markets and Economy and Moody's Healthcare Preliminary Medians – Comparison of National vs Maryland Medians.

EXECUTIVE DIRECTOR'S REPORT

Ms. Anselmi provided updates on transactions in process; amendments of direct placements with banks as a result of the reduction in the maximum federal corporate income tax rate and reissuances for tax purposes; recent substantive borrower disclosures; outreach activities; the status of the IT Risk Assessment proposal process; and other miscellaneous activities since the last meeting.

With no further business, on motion by Ms. Ashley-Cotleur, seconded by Mr. Meier, the meeting was adjourned at approximately 10:40 a.m. (Affirmative – Riggs, Ashley-Cotleur, Daly, Lerner, Meier, Phipps and Benik; Negative – none; Abstain – none)

The next meeting of the Authority is scheduled for July 9, 2019.



Barlow F. Savidge
Executive Director

Approved:



Arnold Williams
Chairman

July 9, 2019